

HOW TO RESPOND TO AN ACTIVE SHOOTER IN YOUR BUILDING

QUICKLY DETERMINE THE MOST REASONABLE WAY TO PROTECT YOUR OWN LIFE. PATIENTS, RESIDENTS AND VISITORS ARE LIKELY TO FOLLOW THE LEAD OF EMPLOYEES AND MANAGERS DURING AN ACTIVE SHOOTER SITUATION.

1. GET OUT

- Exit quickly as possible
- Leave belongings behind
- Encourage others to go
- Try to stay calm
- When safe, call 9-1-1

2. HIDE OUT

- Inconspicuous places
- Cover yourself
- Call 9-1-1 is possible
- Remain QUIET
- Remain still

3. KEEP OUT

- Locks / deadbolts
- Big, heavy things
- Lots of smaller things
- Once secure, call 9-1-1

4. TAKE OUT

- Use as last resort
- Commit to the act
- Act with aggression
- Inconspicuous places

WHEN LAW ENFORCEMENT ARRIVES:

1. HOW YOU SHOULD REACT WHEN LAW ENFORCEMENT ARRIVES:

- Remain calm, follow instructions
- Keep hands over head, fingers spread
- Keep hands visible at all times
- Avoid yelling, screaming or pointing
- Do not attempt to talk to officers or ask questions
- Do not make any quick movements towards officers

2. INFORMATION TO PROVIDE TO LAW ENFORCEMENT OR 9-1-1 OPERATOR:

- Location of facility name and address
- Location of shooter
- Number of shooters, if known
- Number of victims, if known
- Your name
- Number and types of weapons shooter has
- Clothing description of shooter(s)

For more information on Active Shooter Training, contact SWA at: