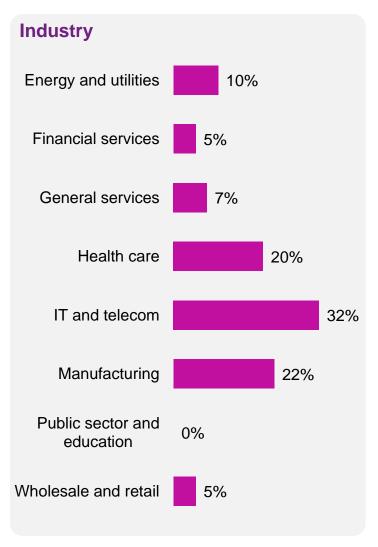
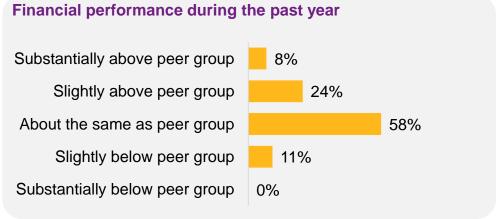


About the survey







About the survey

Which statement best describes your total organization?

Domestic.

12%

Majority of operations are in home country and mainly supply the domestic market; may have small operations with a few functions in other countries

International.

27%

Multifunction operations across an entire region (Asia Pacific, Europe, Latin America, North America, etc.) or in several countries on different continents

Global.

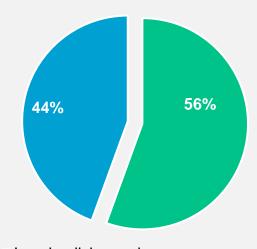
61%

Significant operations (i.e., majority of functions) represented on three or more continents

From what perspective would you like to complete this survey? (For International or Global organizations)

<u>Local policies and programs:</u> Provide responses about activities taking place in your country

<u>Multinational governance and policies:</u> Provide responses from a headquarters perspective in terms of your company's "general policy" across all countries in which you operate even if not everything applies in every country



- Local policies and programs
- Multinational governance and policies

Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

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Executive summary – Global

01 **Trend**



There's been a sharp uptick in the number of employees working from home or using other flexible work arrangements. Employers expect this to persist through first quarter of 2021

Employee safety concerns have been the main reason for this shift but over time and employee retention and engagement are increasing in importance as well

(P6-P10)

Policies



Organizations have been adapting to this by Instituting formal policies around flexible work arrangements

- Many have put these policies in place only recently or intend to add them very soon
- These new policies are likely to be permanent
- Eligibility for these policies are driven by job function and all employees are eligible

03 **Impact**



(P17-P22)



The immediate impact of these policies are likely to be

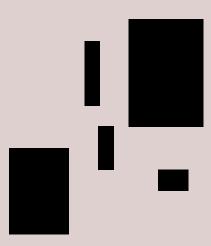
- Reductions in real estate and commuting expenses, partially offset by increases in subsidies and allowances for flexible work arrangements
- Not going to immediately change how people are paid
- Not seen as a first step to offshoring in the immediate future

04 **Future**



The longer term trends however are around the way the changing workplace effects the business and Talent and Rewards opportunities required to support a more flexible workplace in the future. These changes touch the role of the manager, job architecture and pay and benefits

Trend



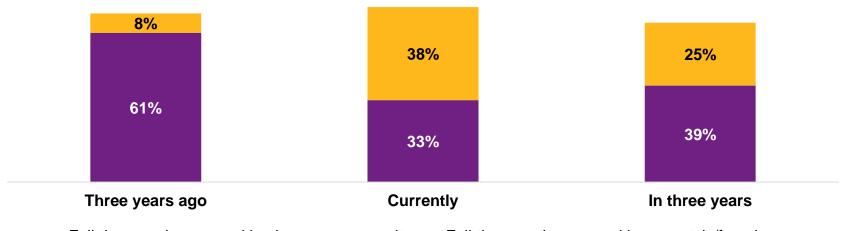
Organizations experienced a dramatic uptick in the proportion of employees working remotely

What is the approximate percentage of workers at your organization using the following alternative work arrangements last year? Currently? In Q1 of 2021?

		Last Year	Currently	Q1 of 2021
6	Telecommuting / Working from home (WFH)	30%	76%	65%
10	Working from anywhere	11%	25%	26%
	Compressed workweek	9%	14%	15%
营	Flextime	26%	33%	34%

On average, organizations currently have more workers who are fulltime employees working remotely/from home than in person

What is the approximate percentage of workers in each category at your organization three years ago, currently and expected in three years?* (n=22)



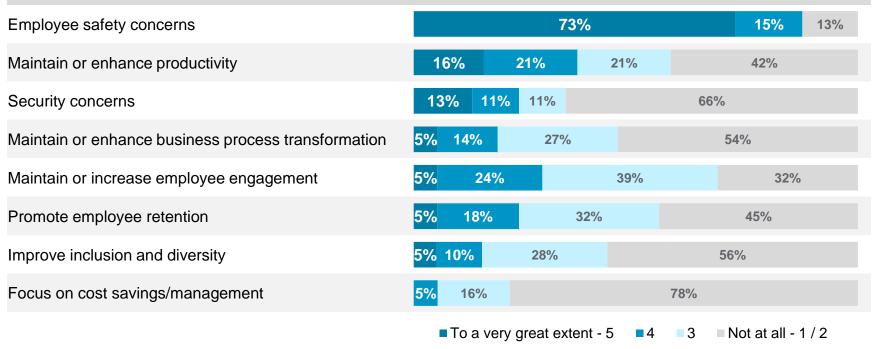
■ Full-time employees working in-person or on site ■ Full-time employees working remotely/from home

Respondents expect the proportion of their workforce who are full-time employees working from home in three years to be about **30% below** current levels, but over **3x** what it was three years ago

Note: *Sample size <25. Ratios calculated using actual numbers not rounded numbers. Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

Most organizations currently provide alternative work arrangements due to employee safety concerns

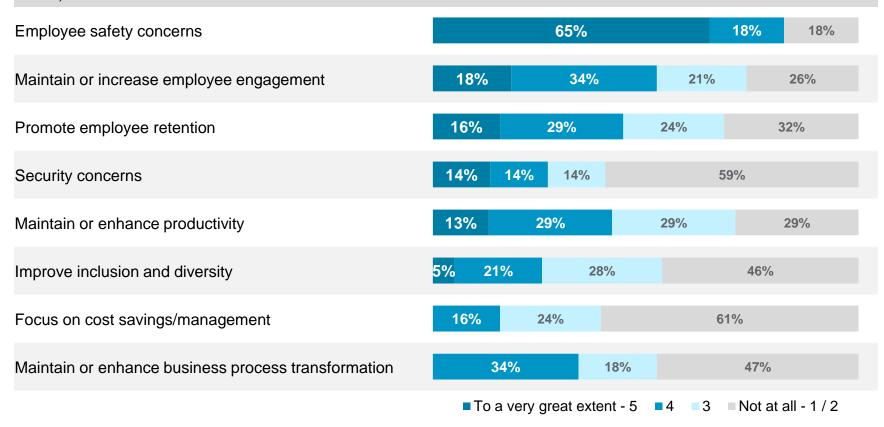
To what extent are the following reasons your organization currently provides alternative work arrangements? (For those currently using any alternative work arrangements)



48% of organizations have conducted an **audit to identify any issues** that have arisen with respect to those employees who are currently working remotely

Most organizations expect to provide alternative work arrangements in Q1 of 2021 due to employee safety concerns

To what extent are each of the following reasons you expect your organization to provide alternative work arrangements to employees in Q1 of 2021? (For those expecting to use any alternative work arrangements in Q1 of 2021)



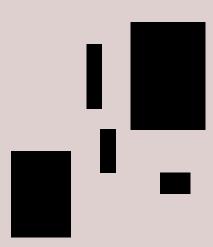
As safety considerations continue to remain important, productivity, retention and employee engagement increase in importance for providing alternative work arrangements

To what extent are the following reasons your organization <u>currently</u> provides alternative work arrangements? In Q1 of 2021? (For those expecting to use any alternative work arrangements in Q1 of 2021)

	Currently	Q1 of 2021
Employee safety concerns	88%	83%
Maintain or enhance productivity	37%	42%
Maintain or increase employee engagement	29%	53%
Security concerns	24%	27%
Promote employee retention	24%	45%
Maintain or enhance business process transformation	19%	34%
Improve inclusion and diversity	15%	26%
Focus on cost savings/management	5 %	16%

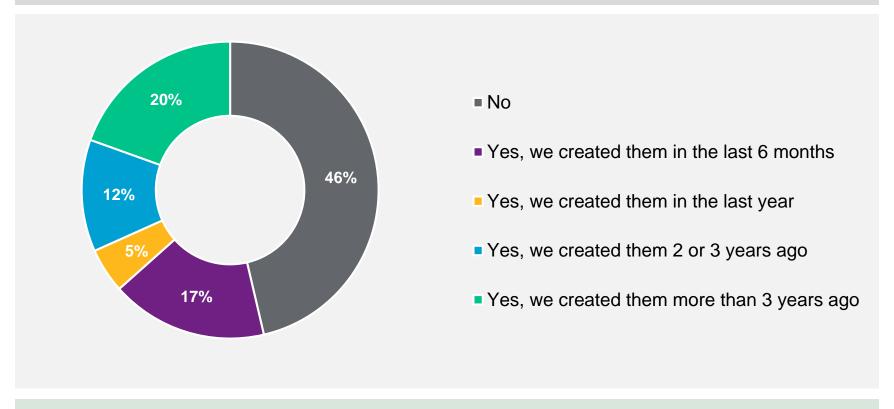
Note: Percentage based on those who responded "To a very great extent – 5" or "4" on a 5 point scale. Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

Policies



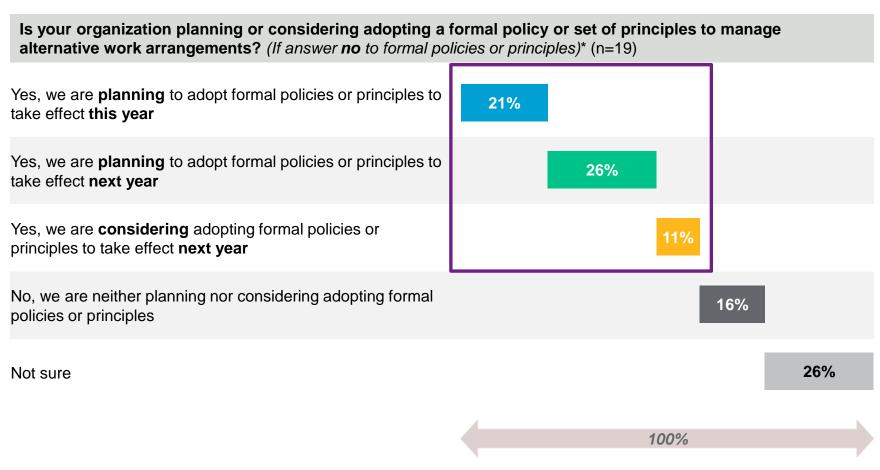
Nearly half of organizations do not have a formal policy or set of principles to manage alternative work arrangements

Does your organization have a formal policy or set of principles to manage alternative work arrangements?



Over 1 in 5 just created a formal policy this year

Nearly 3 in 5 organizations that do not have a formal policy are planning or considering adopting one to manage alternative work arrangements



Note: *Sample size <25.

Over 4 in 5 organizations with a formal policy are planning or considering making changes to current policies or principles to manage alternative work arrangements

Is your organization planning or considering making any changes to these policies or principles to manage your alternative work arrangements? (If answer yes to formal policies or principles)* (n=22)

Yes, we are planning to make changes to take effect this year

Yes, we are planning to make changes to take effect next year

Yes, we are **considering** making changes to take effect **next year**

27% 41% 14%

100%

No, we are neither planning nor considering making changes

0% Not sure

Note: *Sample size <25.

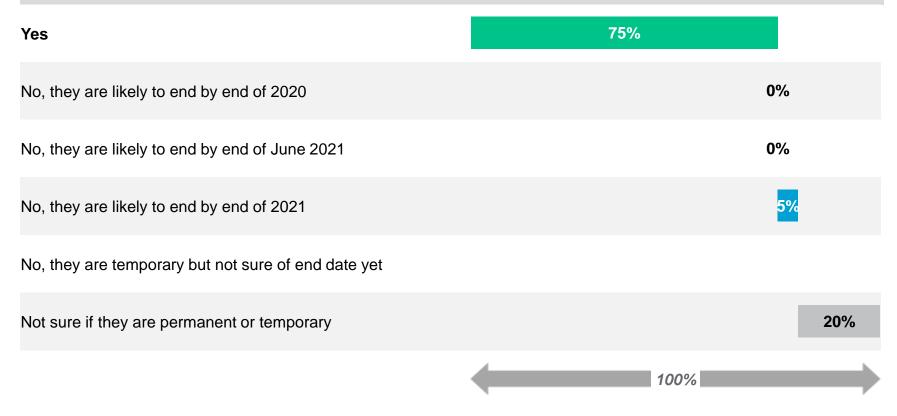
Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

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18%

Most organizations with new policies expect these policies or principles to be permanent

Are these policies or principles expected to be permanent? (If created formal policies in last 6 months or year or answer yes to planning or considering adopting formal policies or principles)* (n=20)



Note: *Sample size <25.

Job function and discretion are the most common criteria to determine eligibility for using alternative work arrangement

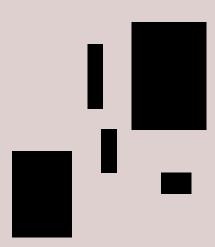
But at some organizations everyone will continue to be eligible

What are the criteria you are using to determine eligibility for using alternative work arrangements now? In the future?

	Currently* (n= Respondents who have policies or principles in place now	Respondents w putting policie.	who are planning or considering e s or principles in place or making sting policies or principles	
50%	All employees are eligible	All employees a	are eligible 68%	
41%	Job function (e.g., technology, support services, call center)	Job function (e., support services	77%	
18%	Discretionary	3 Discretionary	11%	
14%	Performance-based	Health concerns	s 11%	
14%	Health concerns	Performance-ba	ased 7%	
5%	Job type and level (e.g. senior professional)	Years of service	0%	
0%	Years of service	Job type and lev professional)	vel (e.g. senior 0%	
5%	Other	Other	4%	

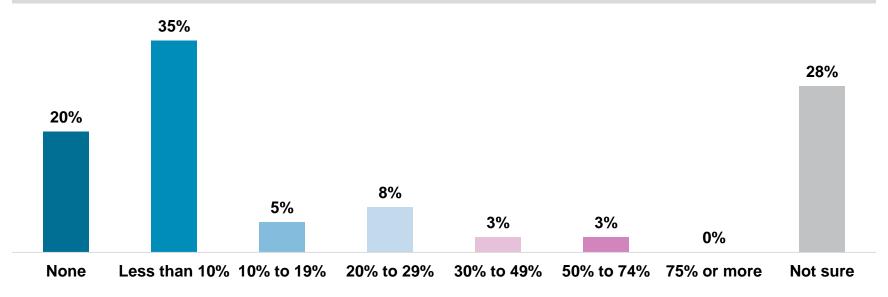
Note: *Sample size <25.

Impact



Working from home or working from anywhere is not seen as the first step to offshoring jobs in the near

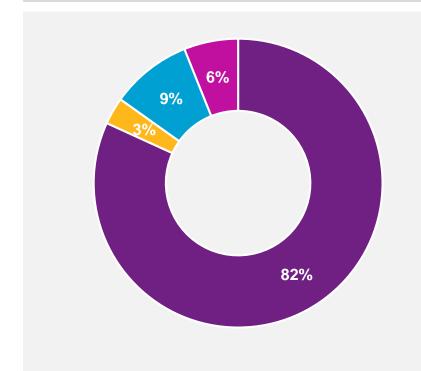
What proportion of the jobs that will be done through telecommuting or working from anywhere are likely to be offshored over the next 3 years? (For those that have workers Telecommuting or Working from anywhere in Q1 of 2021)



On average, organizations expect about 10% of the jobs that will be done through telecommuting or working from anywhere are likely to be offshored over the next 3 years

4 in 5 will pay fully remote workers the same as in-office employees regardless of worker's actual locations for all jobs

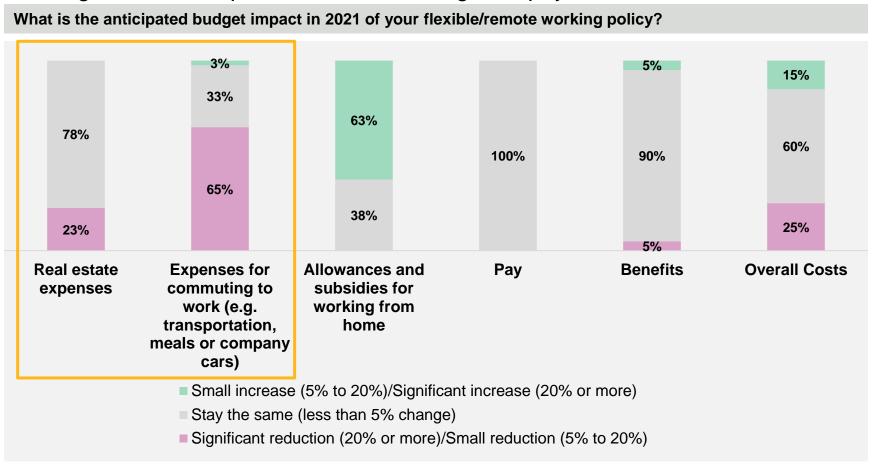
Which of the following best describes how pay will be determined for employees who are allowed to work fully remote – working from anywhere in 2021? (For those expecting to allow employees to work from anywhere in 2021)



- Same as in-office employees regardless of worker's actual location for all jobs
- Based on location (e.g. city/ area) of remote worker for all jobs
- Same as in-office employees regardless of worker's actual location for hot skills, critical roles while based on location (e.g., city / area) for most roles
- Other

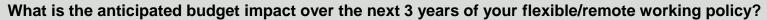
Many organizations expect a decrease in commuting to work and real estate expenses in 2021 – partially offset by increases in allowances for working from home

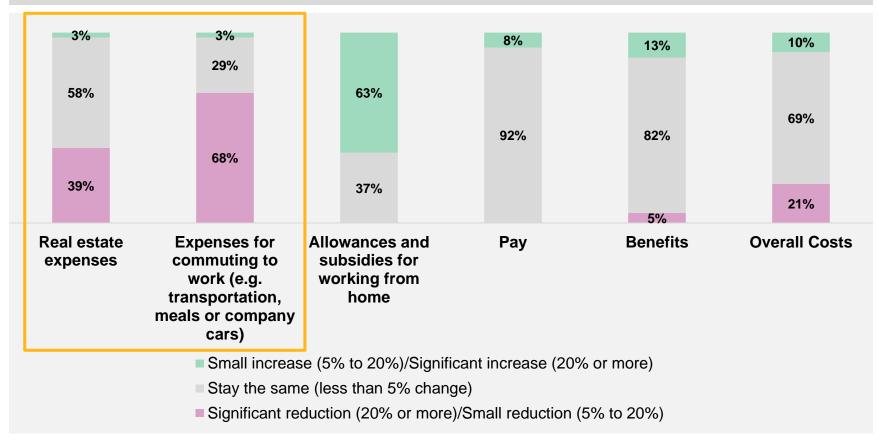
Few organizations expect substantial changes to pay and benefits



Over the next 3 years, most organizations expect declines in commuting to work or real estate expenses

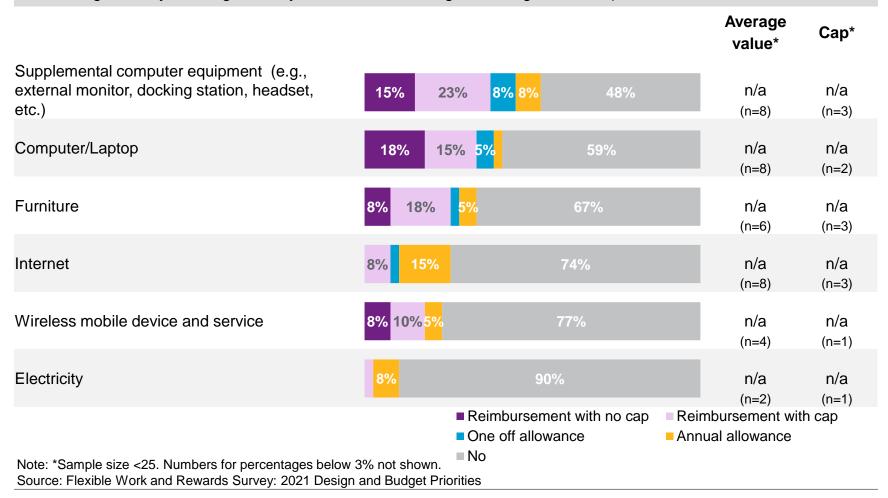
Some of these savings could be used to help facilitate necessary changes to Total Rewards programs



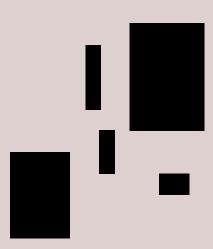


Organizations are more likely to cover expenses for supplemental computer equipment

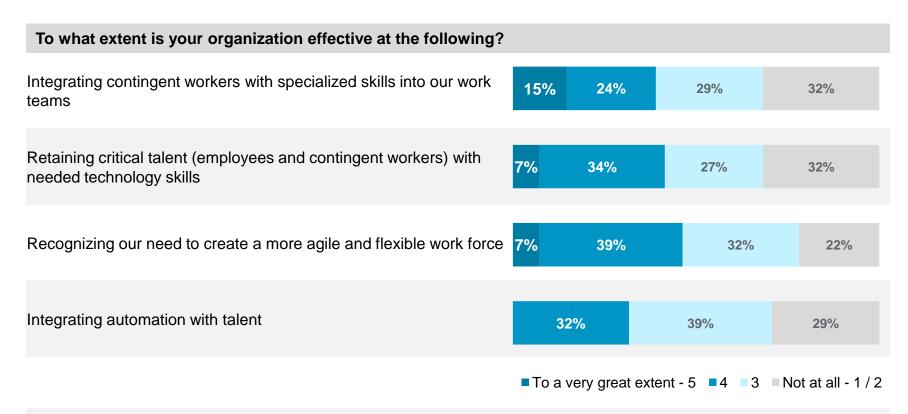
Does your organization cover expenses in the following areas? (For those providing any of the following options for working remotely: working from anywhere, telecommuting or working from home)



Future



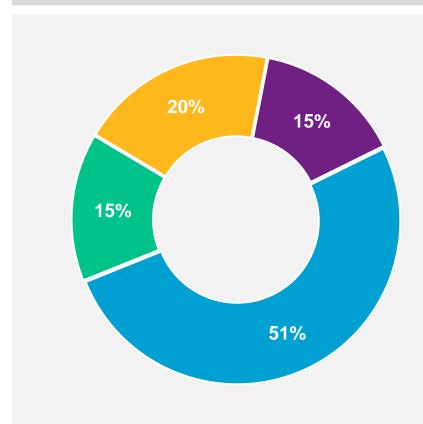
Almost half organizations are effective at recognizing the need to create a more agile and flexible workforce



But they struggle to be effective because of shortcomings in strategy, systems and other factors

Only 15 percent of organizations have an integrated digital and business strategy

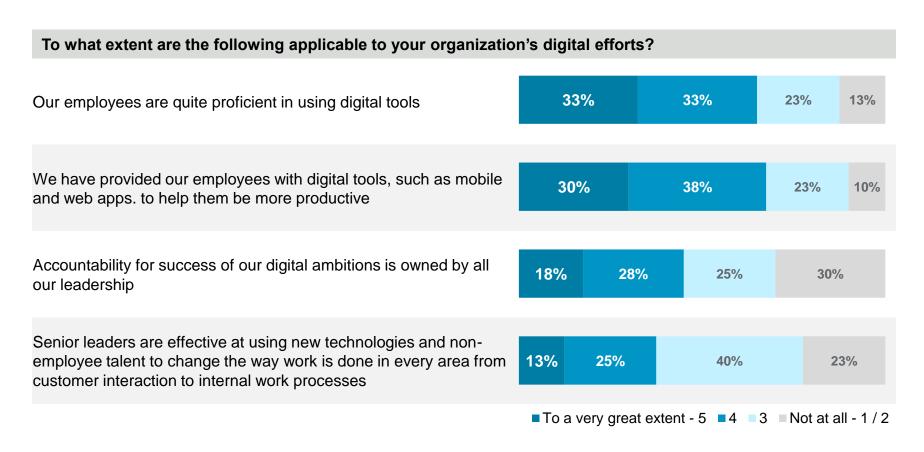
Which of the following best describes the current state of your organization digital strategy?



- We have an integrated digital and business strategy enabling new sources of value with digital capabilities embedded in the organization's value chain.
- We have a well-developed digital strategy that is clearly aligned with business strategy.
- We have a digital strategy, but it is not clear how that is aligned with our business strategy.
- We have a very basic, reactive digital strategy with rudimentary digital capabilities.

Nearly 7 in 10 organizations have provided employees with digital tools and technologies to help them to be more productive

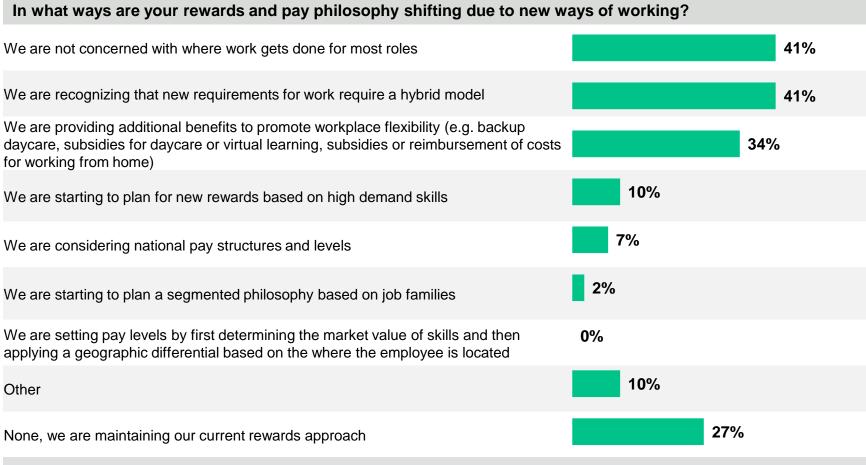
But fewer say senior leaders are effective at using them



Fewer than half of organizations report their managers are effective at using alternatives and removing obstacles to delivering work



Two fifths of organizations are recognizing that new requirements for work require a hybrid model for rewards and pay

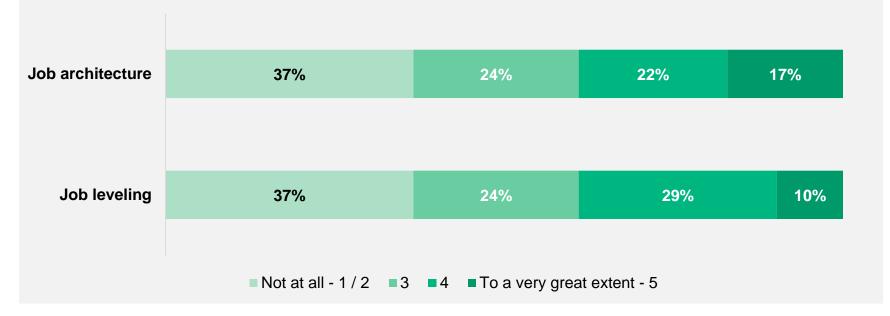


Two fifths (41%) of organizations appear to be embracing flexible work and about one third (34%) are aligning some benefits with this philosophy

Fewer than 1 in 5 organizations think that their current job architecture and job leveling process support developing a flexible and agile workforce to a very great extent

To what extent do the current job architecture and job leveling process at your organization support developing a flexible and agile workforce?

<u>Job Architecture</u> – Groups jobs based on utilization of similar knowledge and skills, e.g. HR, Finance, IT, Engineering <u>Job Levelling</u> – Groups jobs based on relative size and value, e.g., Senior Professional, Supervisors



Most organizations agree that their benefits programs provide the security necessary to support workers now

Those pursuing more flexible work arrangements may require changes to pay and benefits programs in the future

To what extent do you agree with the following statements about the pay and benefits programs at your organization?

The health and wellbeing programs provide the security necessary to support workers



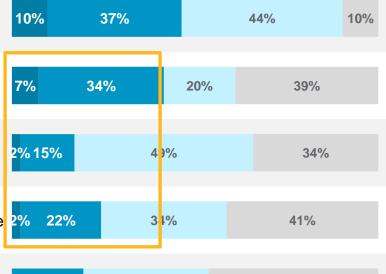
The retirement and financial wellbeing programs provide the security necessary to support workers

The health and wellbeing programs *need to change* to provide the security necessary to support workers in a more agile and flexible workplace in the future

My organization needs to *make changes* to increase the importance of skills in pay decisions relative to the importance of the job or performance

The retirement and financial wellbeing programs *need to change* to provide the security necessary to support workers in a more agile 2% and flexible workplace in the future

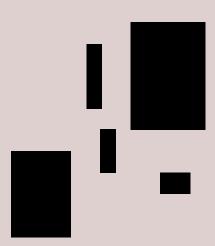
People are paid primarily based on their skills, rather than their job or performance



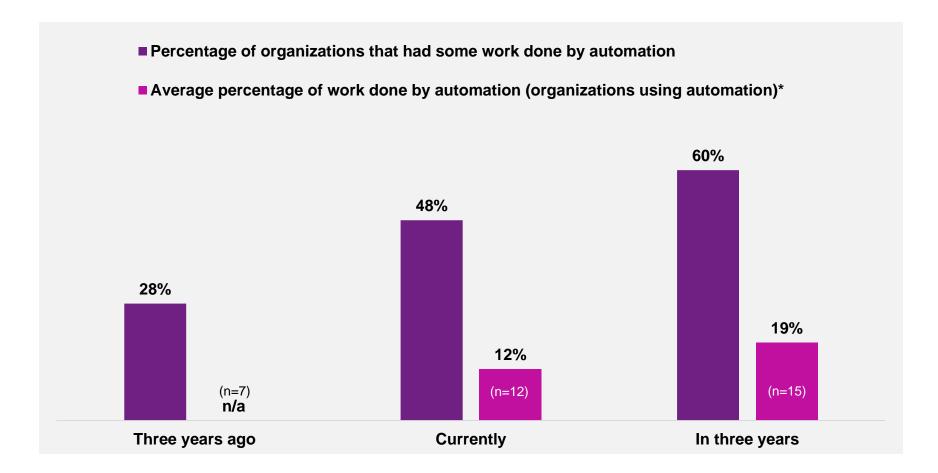


■To a very great extent - 5
■4
■3
■Not at all - 1 / 2

Appendix



Use of automation continues to grow as more organizations are taking up automation for greater proportion of work



Note: *Sample size <25.

Use of non-employee talent has remained relatively high and is expected to continue to do so

What is the approximate percentage of workers in each category at your organization three years ago, currently and expected in three years?* (n=22)



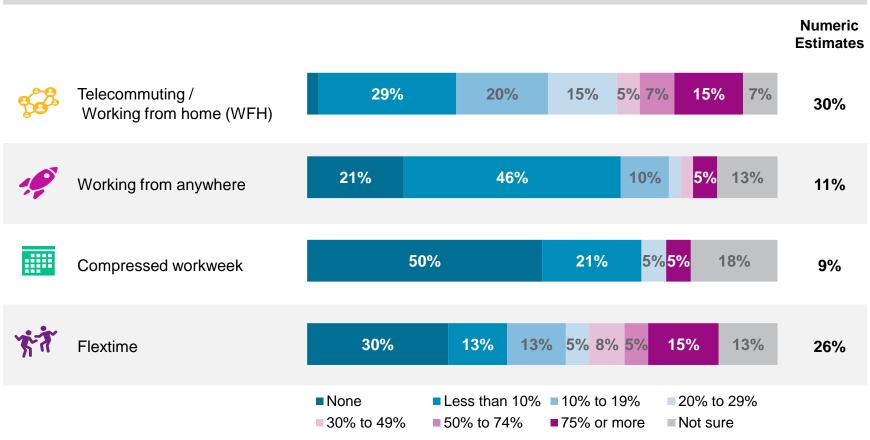
Free agent workers
(e.g. contractors, contractors hired from a talent platform, workers on loan from other organizations)

Three years ago Currently In three years

Note: *Sample size <25.

More workers were using working from home and flextime than other types of alternative work arrangements last year

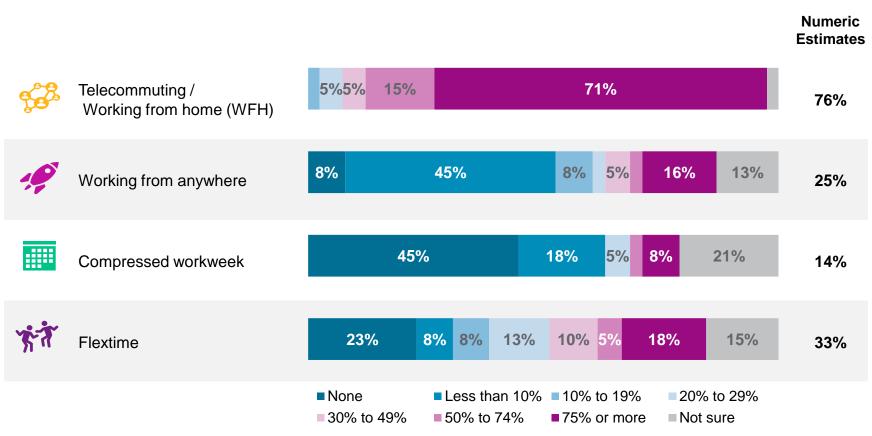
What is the approximate percentage of workers at your organization using the following alternative work arrangements last year?



Note: Numbers for percentages below 3% not shown. Numeric Estimates are "not sure" removed results. Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

Three quarters of workers are using working from home; some are also using flextime and working from anywhere

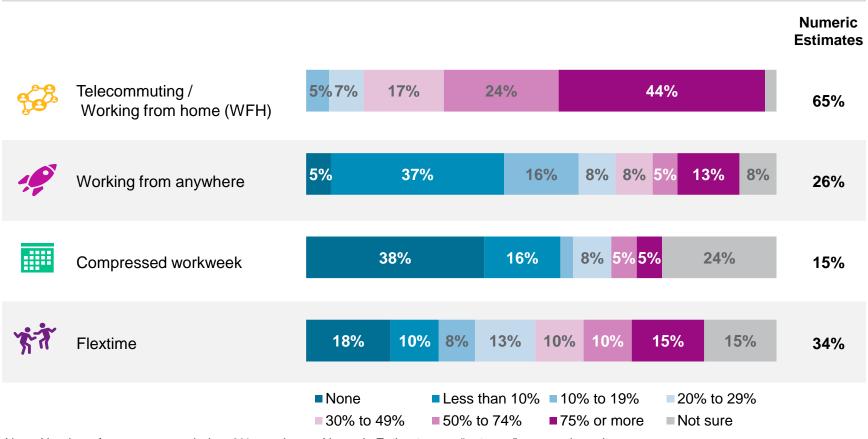
What is the approximate percentage of workers at your organization currently using the following alternative work arrangements?



Note: Numbers for percentages below 3% not shown. Numeric Estimates are "not sure" removed results. Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities

About two thirds of workers are expected to use working from home in Q1 of 2021

What is the approximate percentage of workers at your organization that you expect to be using the following alternative work arrangements in Q1 of 2021?



Note: Numbers for percentages below 3% not shown. Numeric Estimates are "not sure" removed results. Source: Flexible Work and Rewards Survey: 2021 Design and Budget Priorities