

# +1,200 M&A projects every year across the globe

WTW"s Global Employee Benefits diligence advisory services involve examining the Seller's Insured benefits and Retirement Plans at a high-level to determine their compliance with the law and potential financial materiality to the Buyer. As your diligence benefits advisor, we work to help you uncover liabilities and risks and opportunities gaining the insight to drive confidence in the transaction. The diligence process begins with a fully executed Statement of Work formally engaging WTW. You can expect a partner in WTW that you can trust to reduce risk and to support your organization throughout the diligence process as well as flag deal critical items.

# +400

M&A practitioners globally across human capital & risk

PE Scope of Service

# **Employee Benefits Review**

(Standard Diligence)

	Group Health plans Including Statutory Benefits Compliance (Up to 2 plans)	WTW will carefully review costs related to Employer sponsored insured benefits. Our review also includes compliance with the plans' statutory and mandatory employer contributions.
	Disability and income protection plans	Review of costs and compliance with the program
	Group Life Insurance Plans	Review of costs and compliance with the program
	Severance/Indemnity Plans	Ensure the funding status of severance plans. Review the Salary continuation plan and implications post close
	Leave Liabilities	WTW reviews the seller adheres to statutory leave requirements and quantifies liabilities associated with accrued leaves
Retir	ement / Pension	
	Retirement/ Pension Plan Review (Defined Benefit Plan*)	WTW will verify mandatory contributions are being remitted by the seller and review compliance
	Retirement/ Pension Plan Review (Defined Contribution Plan)	WTW will verify mandatory contributions are being remitted by the seller and review compliance
	Post-Retirement Medical Plan Liabilities** (If applicable)	Analysis of debt-like items

#### Union Agreements/Collective Bargaining Agreements (CBA's)

#### **Disclosures Review**

Disclosure Schedules  WTW will review and comment on disclosures prepared Buyers/Sellers' legal team on areas of diligence WTW wa
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Included In Scope

<sup>\*</sup>Additional costs may incur depending on complexities

<sup>\*\*</sup>Additional fees may incur depending on complexities

# **Additional Advisory Services**

#### Pre-close advisory services

#### **Executive Compensation**

- Summarize material terms of employment contracts for executives and key employees (including non-solicit terms, non-compete terms, severance terms, etc.)
- Assess the competitiveness, reasonableness and appropriateness of the key design features of short-term, equity-based and longterm incentive programs and policies (including devices used, eligibility, participation, vesting and performance conditions, etc.)
- Identify issues with regard to retention for groups of key employees by type in major markets served. Compare compensation to local markets and comment on adequacy of compensation to insure retention and other perquisites and allowances for alignment with market norms and overall competitiveness

#### **Broad-Based Compensation**

#### Workforce and Broad-Based Compensation Review

- Summarize the workforce structure including employee headcount and profile (Full-time/Part-time, job title/level, years of service)
- · Review use of contractors or temporary employees and pay rate for these workers
- Perform a high level review of broad based compensation plans including summary of base pay and incentive plans by iob title/level
- Review overtime pay as a % of total pay for non-exempt employees (if needed)
- Assess the potential financial impact of the transaction on broad-based incentive plans (to the extent any impact will be material to the deal)
- Summarize the design of sales compensation incentives

#### Agreements Review - Non-legal (SPA, TSA, and EMA)

When requested, provide a non-legal review of terms you agree upon with benefits vendors, to help ensure the agreement meets your benefits needs.

#### Post-Merger advisory services

#### **Global Brokerage Services for insured Benefits**

WTW can assume Global brokerage and placement of benefits post-close. WTW will collaborate to develop and refine a global strategy for benefits and employee programs. Standard Scope typically includes managing the following

- Health (including dental and vision plans)
- · Life insurance and AD&D
- Disability programs

Insured pension programs (where WTW is the broker)

140+

Countries in WTW

global network to

support companies

- · Business travel medical and accident
- Expatriate health and risk programs

#### **Benchmarking and Side-by-Side Analysis**

WTW has the capabilities to check if the current benefit programs offered by the target are aligned to the market and make recommendations and provide a detailed cost analysis.

A side-by-side analysis helps with the comparability of 2 or more plans

#### **Severance Package Support**

WTW provides end-to-end support

Advising on overall severance process design, approach, and pitfalls, risks, mitigation strategies

WTW's dedicated team of experts can help you navigate the complex process of combining the business to achieve cost synergies and capture long-term value.

Areas of support include:

- Establish a communication strategy with Key stakeholders
- Develop an appropriate Governance model
- Establish and Lead the Integration Management Efforts
   Organization redesign and establish an operating model
  - Identify synergies and cost validations

#### **Implementation Support**

Implementation Support as needed for new carriers and programs: Facilitate calls between carrier, client and technology vendor and manage adherence to the project schedule.

#### **Communication Planning**

Review current communication strategy and discuss options, taking into consideration program goals and budget requirements.

#### **Communication Templates**

Provide access to our library of templated and pre-formatted communications.

# **WTW Private Equity Practice**

WTW Private Equity Practice Group has a global footprint and consists of 400 plus M&A practitioners with local expertise and extensive experience with unparalleled knowledge of the markets. There is strong collaboration and accessibility to our senior-level consultants for PE assignments. We will bring a unique combination of risk expertise and deep understanding of human capital and organizational culture to your deal. We draw on experience from more than 2,000 M&A and private equity transactions every year, as well as our proprietary research, to help our clients achieve both short- and long-term success. Our Capabilities in the PE space include

#### Due diligence and implementation planning

- · Financial exposures
- Human resource (HR) exposures
- Deal terms
- · Implementation planning
- · Project Management Office

#### Post deal

- Capturing synergies
- · Workforce integration
- · Risk and governance
- · Defining and measuring success
- · Moving to business as usual
- · Project Management Office

